

Call-In Review Meeting Timetable

7th August 2019

(Future Options for Almondbury Community School – Final Decision Report)

Meeting	Timetable ¹
<p>1. Introduction by Chair of Panel</p> <p>- explanation of conduct of the meeting and the areas of focus for the Panel.</p>	10.00 am*
<p>2. Lead Signatory's Statement</p> <p>Explanation of reasons identified in the validated call in request and any supporting evidence</p> <p>Clarification: Panel Members may seek clarification on anything that has been said.</p>	10.10 a.m. 20 minutes
<p>3. Public Participation (Councillors)</p> <p>- councillors who are not signatories may attend to give evidence relevant to the reasons set out in the validated Call-In request (up to 5 minutes each)</p> <p>Clarification: Panel Members may seek clarification on points raised by councillors</p>	10.30 a.m. 20 minutes
<p>4. Public Participation (Public)</p> <p>- members of the public may attend to give evidence on the reasons set out in the validated call-in request (up to 5 minutes each – it is recommended that interest groups are represented by 1 speaker)</p> <p>Clarification: Panel Members may seek clarification on points raised by members of the public</p>	10.50 a.m. 40 minutes
<p>5. Decision-Makers Statement</p> <p>The relevant decision-makers, with support from appropriate officers, will:</p> <ul style="list-style-type: none"> - respond to the reasons set out in the validated call in request - Have the opportunity to respond to any information that has been raised during the discussion at the meeting. <p>Clarification: Panel Members can ask for clarification on what decision makers / officers have said.</p>	11.30 30 minutes

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6.	<p>Final Panel clarification</p> <p>- If required, Panel Members can ask any outstanding questions of any of those who have presented information at the meeting</p>	<p align="center">12.00</p> <p align="center">10 minutes</p>
BREAK – COMMITTEE WITHDRAW TO FORMULATE DECISION		
7.	<p>The Panel will reconvene to read out their decision and the reasons for this which will be in accordance with the options set out in the Council Procedure Rules:</p> <p>(1) take no further action and free the decision for implementation *</p> <p>(2) refer it back to the Cabinet with recommendation/s for amendment</p> <p>(3) in exceptional circumstances, refer to the next Council - only if the decision is not in line with the budget or any policy previously agreed by the Council**.</p> <p><i>* The Panel may identify areas of learning for Cabinet to consider which do not require the original decision to continue to be suspended from implementation.</i></p> <p><i>** This can only be done with advice from the relevant senior officers and the Service Director for Legal, Governance and Commissioning.</i></p>	

1. Please note that the timings are for guideline purposes only and are subject to change on the day at the discretion of the Chair of the meeting.